

# 2013 Northwest Animation Festival

## Guidelines for Submitting by Mail

[www.nwanimationfest.com/2013-submit](http://www.nwanimationfest.com/2013-submit)

The 2013 festival will take place on May 17-19 at the Hollywood Theatre in Portland, Oregon. The entire program will be repeated on May 31 – June 2 at the Bijou Art Cinemas in Eugene, Oregon. We anticipate screening 125+ films this year. Audience favorites will be screened at a “Best of the Fest” show in the fall.

Submitting your film online saves time and money, prevents damage to discs, and is better for the environment. Still prefer to submit by mail? Here’s what you need to know.

### HOW TO SUBMIT BY MAIL

We require three items:

1. your film
2. entry form
3. entry fee - IF submitting after Nov. 30

Each item can be sent either by mail or by online transfer. Items sent by mail should be addressed to:

**NW Animation Festival**  
**13932 SE Raymond St.**  
**Portland, OR 97236**  
**USA**

A printable version of the entry form is located on the last page of this document.

### DEADLINES & FEES

	<b>deadline</b>	<b>standard fee</b>	<b>student fee</b>
<b>Early</b>	November 30, 2012	FREE	FREE
<b>Regular</b>	December 31, 2012	\$20	\$10
<b>Final</b>	January 31, 2013	\$30	\$15

Entries cannot be accepted if they arrive after the final deadline. Internet submissions should be sent before midnight Pacific Standard Time on the deadline date. If sending materials through the postal service, be sure to allow 7-14 days for transit.

## FILM ELIGIBILITY

*Any animated film — from anywhere, made whenever, shown wherever.*

- **Place of origin** - Films may come from anywhere in the world.
- **Completion date** - You may submit films made at any time during your life.
- **Length** - Films may be of any length, short or long.
- **Other festivals** - You may show your work at other festivals simultaneously.
- **Internet** - You may show as much of your work online as you like.
- **Animation method** - All animation methods are eligible: hand-drawn, computer, stop-motion, pixilation, rotoscope, motion capture, compositing with live action, etc. Live action films must have a strong animation component.
- **Genre** - All genres of animation are eligible: narrative, abstract, music video, advertisement, documentary, motion comics, non-play video game sequences, etc.

## ACCEPTED FORMATS

*We accept films on CD, DVD, or Blu-ray. If possible, please send your original file on a data disc rather than a playable disc.*

- **Ideal submission** - While various formats are acceptable, we prefer:
  - file format: .mov
  - compression: H.264
  - frame rate: 24 or 25 fps
  - aspect ratio: 16:9
  - resolution: 1920x1080
- **File Formats** - We accept .MOV, .MP4, and .MV4 files.
- **Compression** - We strongly recommend using the H.264 codec. Other codecs may work, but are more prone to compression artifacts. (Creating playable discs further degrades image quality.)
- **Region** - Playable discs may be NTSC or PAL.
- **Frame Rate** - We accept any frame rate — but want 24 or 25fps if you have it. We advise filmmakers in the USA and Canada to STOP creating new films at 30 (29.97) fps. As of 2009/2011 digital television broadcasters are able to transmit 24fps. Blu-ray Discs are also now able to support the 24fps cinematic standard.
- **Aspect Ratio** - We accept any aspect ratio. All films will be displayed in a 16:9 frame, with black bars added as necessary.
- **Resolution** - Please send the highest resolution file you've got. A vertical resolution of 1080pixels is ideal. Minimum vertical resolution is 480pixels.

## TIPS FOR SENDING DISCS

*We see too many discs arrive damaged or unusable. Please take these guidelines seriously.*

- **No “preview” copies** - The digital file you provide for jurying is the same one that will be screened at the festival. We do not make a distinction between “preview” and “exhibition” copies. Do not watermark your film. If the word “screener” or something similar appears over the image, your entry will be disqualified.
- **No copy-protection** - Do not copy-protect discs. We need to be able to extract films in order to add them to the festival compilation.
- **Multiple films** - It is fine to put multiple films on a single disc. If there is more than one film on your disc, indicate which one(s) should be juried. Remember that each film requires its own entry form and fee.
- **Label the disc** - Label discs with your name, full contact info, the film’s title, length, and aspect ratio. We recommend using Sharpie brand CD/DVD markers, which are specially formulated to avoid disc damage.
- **No stickers** - Do NOT use sticker labels! They frequently warp discs. A warped disc may seem fine in a consumer DVD player—but cause costly damage getting stuck in a computer drive.
- **Protective case** - Paper sleeves do nothing to prevent side impacts or bending. Protect your disc by putting it in a case.
- **No crystal cases** - Do not use CD crystal cases—they often shatter. Please use a typical vinyl DVD case.
- **No fiber-fill envelopes** - Mail the disc in a plain paper envelope (preferred) or bubble mailer. Do not use fiber-fill envelopes—stray fibers seriously endanger your disc and our playback equipment.
- **Check that disc plays** - Before sending your disc, double-check that it actually plays. Filmmakers occasionally send us blank discs by accident.
- **Keep a backup** - Entry materials will not be returned. Do not send your only copy of the film.

## PAYMENT

*Submission is FREE until the end of November. Fees apply for December and January.*

- **Method of payment** - We accept payment via check or money order. Do not send cash. Make checks out to “NW Animation Festival.”
- **U.S. funds** - Payment must be made in U.S. dollars.
- **Multiple entries** - You may submit more than one film. However, each must be accompanied by its own entry form and fee.
- **Student price** - To qualify as a student, you must be currently enrolled in a school. On your entry form, please identify which school you are attending.
- **Non-refundable** - Entry fees are non-refundable.

# 2013 Northwest Animation Festival

Final deadline: January 31, 2013 • Submission guidelines: [www.nwanimationfest.com/2013-submit](http://www.nwanimationfest.com/2013-submit)

## FILM INFO

1. Film Title: \_\_\_\_\_

2. Created by: \_\_\_\_\_

3. Website: \_\_\_\_\_

4. Synopsis (50 words or less): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. Aspect Ratio:  16:9  4:3  other \_\_\_\_\_

6. Length (min/sec): \_\_\_\_\_ 7. Year completed: \_\_\_\_\_

8. Primary animation method: \_\_\_\_\_

9.  I am currently a student. Name of school: \_\_\_\_\_

## CONTACT INFO

10. Contact Name: \_\_\_\_\_

11. Email: \_\_\_\_\_

12. Address: \_\_\_\_\_

13. City: \_\_\_\_\_ 14. State: \_\_\_\_\_ 15. Postal Code: \_\_\_\_\_

16. Country: \_\_\_\_\_ 17. Phone: \_\_\_\_\_

18. How did you hear about this festival? \_\_\_\_\_

19.  Please alert me about deadlines for future Northwest Animation Festival events.

## LEGAL INFO

20. Affirm by signing and dating below this statement:

**By submitting this film, I hereby authorize its public display at the 2013 Northwest Animation Festival (May 17-19 and May 31-June 2) and at a subsequent "Best of the Fest" event. I grant the right to use text, photos, and footage (<10% online) pertaining to this entry for promotional purposes. I accept full legal responsibility for the content of this film, and shall indemnify the Festival against all claims involving copyright, trademark or royalty infringement that may arise from it.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_